

## NOTICE TO BIDDERS

Notice is hereby given that Community Unit School District 300, Kane County, IL will receive sealed bids from interested roofing contractors for the Roofing Work at Algonquin Middle School in Bid Package 1 and Jacobs High School Bid Package 2. Sealed bids will be received at the:

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**Community Unit School District 300 Purchasing Department  
Buildings and Grounds Building  
2605 Bunker Hill Drive  
Algonquin, IL 60102  
Attn: Diane C. White, Director of Purchasing**

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until 12:00 Noon, Friday, November 17, 2017 for Bid Package 1 and 12:00 Noon, Tuesday, November 21, 2017 for Bid Package 2. Bids proposals will be publicly opened and read immediately following. Bids must be submitted **in duplicate** in a sealed envelope, and labeled Bid Package 1 "Algonquin Middle School Roof Work" or Bid Package 2 "Jacobs High School Roof Work", along with the date and time of the bid opening, the Contractor's name and address.

### INSTRUCTIONS TO BIDDERS

Prospective bidders should contact Community Unit School District 300 ([diane.white@d300.org](mailto:diane.white@d300.org)) to be obtain bid specifications. Bidders will then be emailed documents access information to download all documents, including addenda.

A Bid Bond or Certified Check in the amount of 10% of the base bid is to accompany the proposal. The successful bidder must furnish a Performance Bond and Labor and Material Payment Bond and Certificate of Insurance within ten (10) days of the award of the contract. Bid Bond or certified check should be made out to Community Unit School District 300.

All bidders must comply with applicable Illinois Law requiring the payment of prevailing wages by all Contractors working on public works. Bidder must comply with the Illinois Statutory requirements regarding labor, including Equal Employment Opportunity Laws.

The Board of Education of Community Unit School District 300 reserves the right to reject any and all proposals or waive any bid irregularities.

A Pre-Bid Meeting will be held at 9:00AM CT, on Tuesday, November 7, 2017 starting at the Buildings and Grounds Building, 2605 Bunker Hill Drive, Algonquin, IL 60102, with site visits immediately following. This meeting is not mandatory, but it is strongly urged that all bidders attend this meeting to fully understand the project requirements. Bidders failing to demonstrate a thorough understanding of the project and the existing conditions at the scope review may be rejected.