

Community Unit School District 300

Incoming freshmen for 2017-2018 school year



Dear Parents and Guardians,

The 2017-2018 registration for incoming freshmen from parochial schools will open on December 5, 2016. All registration for students must be completed online.

1. Contact the high school registrar that your child is zoned to attend. If you do not know what high school your child is zoned to attend, please call the District 300 Central Office at (847) 551-8300.
 - **Dundee Crown High School Registrars: Debbie Barwig (224) 484-5008**
Kristie Benedik (224) 484-5009
 - **Hampshire High School Registrar: Hilda Roman (847) 792-3555**
 - **H.D. Jacobs High School Registrar: Marth Zavala (847) 532-6134**
2. After contacting the high school registrar and providing them with some basic information, an email containing an online registration application will be sent to you on or after December 5, 2016.
 - The online registration application needs to be completed and submitted to the high school no later than **December 18, 2016**.
 - For families without internet or an email account, please make an appointment with the high school registrar to use a school computer to complete the online registration application.
3. Once you submit the online registration application, the high school registrar will contact you to make an appointment to collect all required documents and finalize your student's 2017-2018 high school 9th grade registration.

All new students to District 300 schools must provide the following items to complete registration.

1. Proof of Residency Documents; refer to <http://www.d300.org/node/234> for details.
2. Physical & Immunization Records; refer to <http://www.d300.org/node/187> for details.

Please note, the D300 Technology Department recommends using Firefox or Chrome to complete the online registration process. Pop ups must be enabled prior to beginning the registration process. Should you encounter any problems while processing your online registration, please email OLR@d300.org.